

RECRUITMENT PACK

MENTAL HEALTH ADVISER

(37.5 hours per week, 42 weeks per year)

LIPA

THE LIVERPOOL INSTITUTE FOR PERFORMING ARTS



WELCOME FROM THE PRINCIPAL & CEO

A warm welcome to LIPA. I would like to take this opportunity to thank you for your interest in joining us.

LIPA is recognised as a world leading centre of excellence for creative learning and vocational training within the performing arts and creative industries. Our ethos and learning environment is underpinned by a commitment to collaborative and creative practice that develops artists and cultural entrepreneurs ready to respond to the evolving needs of the creative industries and performing arts.

With our recent achievement of probationary degree-awarding powers, and the development of our new Strategic Plan for 2027-2032, this is an exciting period in our evolution.

We have high expectations for new appointees, and are looking for inspiring, inclusive and innovative individuals who will support us in developing the next generation of performers, creative artists, and entrepreneurs.

If you share our mission, we would really like to hear from you.

I wish you all the best.

Sean

Professor Sean McNamara
Principal & CEO



ABOUT LIPA

Founded by Sir Paul McCartney and Mark Featherstone-Witty, LIPA is a globally recognised centre of excellence for performing arts education, with a reputation for innovation and collaboration.

We enjoy a global reputation for the quality of our teaching, our world class facilities and an enviable track record of graduate employment and alumni successes. Our campus is nestled in the heart of Liverpool's Georgian Quarter and is a hub for the city's creative community. We are proud of the standard of our facilities and how they allow students to train in a high quality environment that mirrors industry practice in the creative arts.

OUR STRATEGY FOR 2023-2026

Our vision for the future is underpinned by six core themes:

- **Excellence**: to be recognised as a world leading centre of excellence for creative learning and vocational training within the performing arts and creative industries
- **Equity**: to create and develop a culture and environment for equality and inclusion at all levels throughout the institution
- **Environment**: to achieve and maintain financial, environmental, systemic, technological and campus sustainability
- **Empowerment**: to empower and enhance the student, staff, and alumni experience within the LIPA Learning Group to meet the evolving demands and requirements of the higher education sector and creative industries
- **Employability**: to embed employability into the curriculum and co-curricular activities to develop students for future employment opportunities and career progression
- **Entrepreneurship**: to create an environment for inspiring creativity, innovation and entrepreneurship.

We are now finalising our 2027-2032 Strategy which will build on these themes and ensure that our campus and facilities are at the forefront of our creative community.



THIS ROLE

Shape how a world-class creative campus runs

At LIPA, our students' success is about more than academic achievement. We are committed to creating an environment where every student feels supported, understood and able to thrive. As our Student Mental Health Adviser, you will play a vital role in helping students navigate challenges, build resilience and access the support they need to succeed.

This isn't just about responding to difficulties. You'll be:

- Providing advice and support to students experiencing mental health and wellbeing challenges
- Assessing needs, managing risk and supporting students during periods of crisis
- Working closely with colleagues and external agencies to coordinate effective support
- Promoting mental health awareness through training, workshops and wellbeing initiatives
- Contributing to the ongoing development of student wellbeing services

As you build relationships across the Institute, you'll have the opportunity to influence how wellbeing support is embedded throughout the student experience, helping to create an inclusive and supportive learning environment.

What you'll be doing

The key areas of responsibility for this role are:

- Providing one-to-one mental health advice, guidance and support
- Managing a caseload of students, including those with complex or high-risk needs
- Conducting assessments and developing support and risk management plans
- Coordinating referrals to internal and external support services
- Supporting staff to respond effectively to student mental health concerns
- Delivering wellbeing initiatives, training and awareness activities
- Maintaining accurate records and contributing to service improvement

This is a role where you'll combine professional expertise with empathy and sound judgement, supporting students through challenging circumstances while helping to develop a proactive approach to wellbeing across the Institute. Reporting to the Head of Student Wellbeing and Disability, you will work collaboratively to ensure students receive high-quality support throughout their LIPA journey.

ABOUT YOU

You will be a compassionate and student-focused mental health professional with experience supporting individuals experiencing a range of mental health and wellbeing challenges. You will be confident managing complex situations, building effective relationships and working collaboratively to achieve positive outcomes.

You will also have:

- A recognised professional qualification in Mental Health Nursing, Social Work, Mental Health Occupational Therapy, Low/High- Intensity Psychological Interventions, Counselling and/or significant professional experience
- Experience supporting individuals with mental health difficulties, including those presenting with complex needs
- Knowledge of risk assessment, crisis intervention and safeguarding practices
- Excellent communication, interpersonal and relationship-building skills
- Strong organisational skills, with the ability to manage a varied caseload and maintain accurate records
- Good IT skills, including Microsoft Office applications and case management systems
- A positive, empathetic and professional approach, with the ability to remain calm under pressure
- Registration or membership of a professional body



Experience within a higher education setting and knowledge of student support services would be advantageous but these aren't essential.

More important is the ability to build trust, show sound judgement and provide effective support to students during challenging periods. You'll be proactive, resilient and committed to promoting positive mental health and helping students achieve their full potential.



APPLYING

What you'll get

- A varied and meaningful role at the heart of the organisation
- The chance to own and shape our campus in ways that really matter
- Opportunities to grow and develop as you become embedded into the role
- A collaborative and creative working environment
- A role based in beautiful and historic buildings which have been modernised and have genuine character
- Default pension and benefits (4% employers contribution, 4% employee), with an option to increase contributions based on earnings.

Are you interested?
If you're someone who enjoys being hands-on, making impact, and building towards something bigger, we'd love to hear from you.

Next steps
To apply please send your application form explaining why your experience, skills and approach make you the ideal candidate for the role to recruit@lipa.ac.uk.

Closing date for applications: **12:00 on Friday 27th November 2026**

Interview date: **Tuesday 8th December 2026**

Should you have any questions about the applications process or require reasonable adjustments for your application, please contact our Recruitment Team by email: **recruit@lipa.ac.uk** or by telephone: **0151 330 3091**.

Our Commitment to Equal Opportunities
As an equal opportunity's employer, LIPA is committed to the equal treatment of all current and prospective employees and does not condone discrimination on the basis of age, disability, sex, sexual orientation, pregnancy and maternity, race or ethnicity, religion or belief, gender identity, or marriage and civil partnership.

Appointments will always be made on merit.

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