

Module Specification

Summary Information

Module Code	5606MCIPA
Formal Module Title	Legal, Safe and Sustainable Events and Projects
Career	Undergraduate
Credits	15
Academic level	FHEQ Level 5
Module Pass Mark	40

Learning Methods

Learning Method Type	Hours
Lecture	22
Tutorial	4
Workshop	22

Module Offering(s)

Start Month	Duration
September	28 Weeks

Aims and Outcomes

Aims	This module aims to equip students with the requisite skills, competencies and knowledge to design and deliver legal, safe and well planned and resourced events and projects
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across the creative industries and performing arts.

Learning Outcomes

After completing the module the student should be able to:

Code	Description
MLO1	Identify the planning and logistical requirements related to the management and delivery of an event or project.
MLO2	Explain the legal requirements related to the management and delivery of an event or project.
MLO3	Analyse the financial requirements related to the management and delivery of an event or project.

Module Content

Outline Syllabus

Logistics – scheduling; locations; transport; accommodation.

Resources – Equipment; location and premises, staffing

Income and Expenditure.

Legal – licensing; collection agencies, insurances.

Legal – Health & Safety: legislation, risk assessments, capacity, evacuation, environmental considerations.

Module Overview

This module will equip students with the requisite skills, competencies, and knowledge to effectively design and deliver well planned and appropriately resourced legal and safe events and projects across the Creative Industries and Performing Arts.

This module will be delivered utilising a range of teaching and learning strategies to include:

- Lectures to introduce key issues and concepts
- Workshops, and a range of innovative classroom and online methods, incorporating application of concepts to different situations, utilising group activities where appropriate
- Site Visits

- Engagement with sector professionals
- Self-directed study.

Students will submit a coursework portfolio in the form of an Operational Plan detailing plans, documents, processes, and procedures required to design, plan and deliver an event or project that is legal, safe and sustainable.

Additional Information

Topics may include but are not limited to:

- Locations and Site planning
- Itineraries and Implementation plans
- Programme and Content
- Financial Implications
- Health and Safety Regulations and Risk Assessments
- Licensing and Safety Advisory Group
- Environmental considerations
- Site / Venue design
- Traffic movement and management
- Crowd Capacities and Security.

Assessments

Assignment Category	Assessment Name	Weight	Exam/Test Length (hours)	Learning Outcome Mapping
Portfolio	Portfolio	100	0	MLO1, MLO2, MLO3