

LIPA

THE LIVERPOOL INSTITUTE
FOR PERFORMING ARTS

Job Description

Job Title	Repetiteur/Musical Director
Salary Scale	LIPA's Support Scale 5, SCP 19-22, Term Time (30 weeks)
Responsible To	Head of Musical Theatre
Responsible For	N/A
Number in Post	1
Date Drafted	January 2024

Job Purpose

To support the development of students through accompanying dance and song classes, assisting in the learning of song repertoire, acting as an accompanist for auditions, and acting as Musical Director for small and larger scale Musical Theatre productions.

Major Tasks

1. Provide piano accompaniment for dance classes, song classes and auditions.
2. Guide and support students in their learning and performance of Musical Theatre song repertoire.
3. Undertake the role of Musical Director for both small and large-scale productions, including Showcases.
4. Contribute to curriculum innovation and development.
5. Demonstrate a flexible and collegiate approach, always working to LIPA policies.

Job Activities

Major Task 1: Provide live piano accompaniment for dance classes, song classes, assessments, and auditions.

1. Demonstrate excellent sight-reading skills and musical proficiency when providing piano accompaniment to students in song classes.
2. Advise students on the proper preparation of song material, including presentation of sheet music, advice on cuts, and notes on musical accuracy.
3. Play the piano for scene study rehearsals and assessments.
4. Provide piano accompaniment to dance classes as guided by the dance tutor, either through improvisation or reading appropriate piano material.
5. Act as an accompanist during the audition process for Musical Theatre courses and other courses in the School of Performance as required.
6. Supporting the Head of Musical Theatre and Course Leaders in fixing extra accompanists as required for auditions, ensuring all dates are covered.

Major Task 2: Guide and support students in their learning and performance of Musical Theatre song repertoire.

1. Act as a repetiteur, coaching students on the preparation of vocal material for classes and productions.
2. Attend one-to-one singing lessons when available in consultation with Tutors/Course Leaders/Head of Musical Theatre.
3. Make simple backing track/vocal guide recordings to support student learning and for use in timetabled classes/rehearsals where an accompanist is not available.

Major Task 3: Undertake the role of Musical Director for both small and large-scale productions, including Showcases.

1. Contribute to the process of researching and selecting appropriate material, including offering musical advice and guidance.
2. Act as Musical Director for productions and other performances throughout the year, including editing and arranging music, playing keys, and leading/conducting during music calls and in performance.
3. Lead the process of fixing bands for productions, working with both visiting professionals and LIPA staff and students.
4. Work with Visiting Professionals including external Musical Directors when working on graduate Showcases, also contributing to the production of digital material.

Major Task 4: Contribute to curriculum innovation, development, and implementation.

1. Participates in curriculum reviews, innovation and change in response to Institute or external needs or demands.
2. Contributes to the implementation of curriculum change resulting from innovation and development.
3. Engages with external organisations associated with the Musical Theatre industry, building relationships that influence and improve the Musical Theatre offering at LIPA.

Major Task 5: Other Duties.

1. Work flexibly including contributing to work projects of a general nature and providing cover for other staff appropriate to the role.
2. Participate in staff appraisals and training programmes as required.
3. Always carry out duties with due regard to Data Protection/confidentiality, Equal Opportunities, Health and Safety and other policies as agreed and revised from time to time.

Notes:

The duties and responsibilities attached to posts may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Changes outside of this description will only be made after consultation with the aim of reaching agreement with the person concerned and will be recorded on the individual's job description.

Location:

Whilst the job is located on our main site, the post holder may occasionally be required to work on different duties or other jobs within their competence in their present or any other location as may be deemed appropriate. In all cases, regard will be paid to the qualifications, experience, current duties and responsibilities, and personal circumstances of the post holder.

Hours:

Usually 37.5 hrs per week, Monday – Friday for 30 weeks, although there may be situations whereby the postholder will need to put in the hours to ensure that e.g., agreed project deadlines are met.

Person Specification – Repetiteur/ Musical Director

		To be identified by:
Education and Qualifications:		
A degree or an equivalent professional qualification in music performance.	Essential	Application Form / Certificates
Experience / Knowledge:		
Experience in working as a Musical Director, arranger and/or composer.	Essential	Application Form / Interview
Professional performance experience.	Desirable	Application Form / Interview
Demonstrable experience working in Higher Education or similar training provision.	Desirable	Application Form / Interview
Skills and Ability:		
Ability to edit and arrange music for vocalists and musicians.	Essential	Application Form / Interview
Ability to Musically Direct, working with both vocalists and instrumentalists.	Essential	Application Form / Interview
Knowledge of musical theatre repertoire and ability to sight read piano scores, accompanying vocalists.	Essential	Application Form / Interview
Ability to accompany dance sessions, either through reading printed music or improvising following dance tutor needs.	Essential	Application Form / Interview
Experience of working with Digital Audio Workstations.	Essential	Application Form / Interview

Commitment:		
To Equal Opportunities Policies and Practice.	Essential	Application Form/Interview
To a high level of service to the customer.	Essential	Application Form/Interview
Willingness to work flexibly, to travel when necessary and undertake appropriate training.	Essential	Application Form/Interview