

RECRUITMENT PACK

ESTATES MANAGER





WELCOME FROM THE PRINCIPAL & CEO

A warm welcome to LIPA. I would like to take this opportunity to thank you for your interest in joining us.

LIPA is recognised as a world leading centre of excellence for creative learning and vocational training within the performing arts and creative industries. Our ethos and learning environment is underpinned by a commitment to collaborative and creative practice that develops artists and cultural entrepreneurs ready to respond to the evolving needs of the creative industries and performing arts.

With our recent achievement of probationary degree-awarding powers, and the development of our new Strategic Plan for 2027-2032, this is an exciting period in our evolution.

We have high expectations for new appointees, and are looking for inspiring, inclusive and innovative leaders who will support us in developing the next generation of performers, creative artists, and entrepreneurs.

If you share our mission, we would really like to hear from you.

I wish you all the best.

Sean

Professor Sean McNamara
Principal & CEO



ABOUT LIPA

Founded by Sir Paul McCartney and Mark Featherstone-Witty, LIPA is a globally recognised centre of excellence for performing arts education, with a reputation for innovation and collaboration.

We enjoy a global reputation for the quality of our teaching, our world class facilities and an enviable track record of graduate employment and alumni successes. Our campus is nestled in the heart of Liverpool's Georgian Quarter and is a hub for the city's creative community. We are proud of the standard of our facilities and how they allow students to train in a high quality environment that mirrors industry practice in the creative arts.

OUR STRATEGY FOR 2023-2026

Our vision for the future is underpinned by six core themes:

- **Excellence:** to be recognised as a world leading centre of excellence for creative learning and vocational training within the performing arts and creative industries
- **Equity:** to create and develop a culture and environment for equality and inclusion at all levels throughout the institution
- **Environment:** to achieve and maintain financial, environmental, systemic, technological and campus sustainability
- **Empowerment:** to empower and enhance the student, staff, and alumni experience within the LIPA Learning Group to meet the evolving demands and requirements of the higher education sector and creative industries
- **Employability:** to embed employability into the curriculum and co-curricular activities to develop students for future employment opportunities and career progression
- **Entrepreneurship:** to create an environment for inspiring creativity, innovation and entrepreneurship.

We are now finalising our 2027-2032 Strategy which will build on these themes and ensure that our campus and facilities are at the forefront of our creative community.



THIS ROLE

Shape how a world-class creative campus runs

At LIPA, creativity is at the heart of everything we do and our campus needs to enable our students to have a first class student experience.

Reporting to the Head of Estates and Facilities, you will manage a diverse team covering estates, maintenance and security functions, whilst coordinating contractors and overseeing planned preventative maintenance programmes across the Institute. All of these functions serve the purpose of ensuring that our campus maintains a professional environment for staff and students alike.

This isn't just about maintenance. You'll be:

- Hands-on with teams making a difference to our facilities
- Leading projects to upgrade and enhance our environment
- Working across the organisation with colleagues at every level
- Helping us progress with our Environment Strategy
- Exploring opportunities to modernise and innovate how we use technology to improve our buildings.

And as you build confidence and credibility, you'll also have the opportunity to help shape our campus strategy, influence investment decisions and contribute to longer-term transformation across LIPA.

What you'll be doing

The key areas of development for this role are:

- Leading the operational delivery of estates and facilities services across the campus
- Managing maintenance programmes, repairs and statutory compliance activities
- Overseeing campus security operations and access control arrangements
- Coordinating specialist contractors and monitoring service performance
- Leading, developing and supporting the Estates and Security teams
- Monitoring budgets and identifying opportunities for efficiency and value for money
- Ensuring a high-quality service is delivered to staff, students and visitors.

This is a role where you'll be expected to be hands-on but with an eye on the bigger picture, supporting the Head of Estates with strategic campus developments at the same time as making sure that the campus is looking great and working for our students.



ABOUT YOU

You will be an organised and focused estates professional with experience managing maintenance operations, contractors and compliance activities within a busy operational environment. You will also have:

- A degree in a relevant discipline, such as engineering or surveying, or significant equivalent experience
- Experience leading maintenance teams and / or contractors
- Excellent organisational, communication and problem-solving skills
- Strong IT skills, including Microsoft Office applications
- The ability to remain calm under pressure whilst managing competing priorities
- A positive, flexible and proactive approach to work.

Experience within an educational environment, managing security operations, membership of IWFM and health and safety qualifications would be advantageous but these aren't essential.

More essential is the curiosity to understand how things work, and the initiative, proactivity and a desire to make things better. Also, this should be coupled with an interest in sustainable and efficient operations.



APPLYING

What you'll get

- A varied and meaningful role at the heart of the organisation
- The chance to own and shape our campus in ways that really matter
- Opportunities to grow and develop as you become embedded into the role
- A collaborative and creative working environment
- A role based in beautiful and historic buildings which have been modernised and have genuine character
- Generous pension and benefits (16.48% employers contribution, 8.6% employee).

Are you interested?

If you're someone who enjoys being hands-on, making impact, and building towards something bigger, we'd love to hear from you.

Next steps

To apply please send your CV and a cover letter explaining why your experience, skills and approach make you the ideal candidate for the role to recruit@lipa.ac.uk.

Closing date for applications: **12:00 on Monday 2 November 2026**

Interview date: **Friday 13 November 2026**

Should you have any questions about the applications process or require reasonable adjustments for your application, please contact our Recruitment Team by email: recruit@lipa.ac.uk or by telephone: **0151 330 3091**.

Our Commitment to Equal Opportunities

As an equal opportunity's employer, LIPA is committed to the equal treatment of all current and prospective employees and does not condone discrimination on the basis of age, disability, sex, sexual orientation, pregnancy and maternity, race or ethnicity, religion or belief, gender identity, or marriage and civil partnership.

Appointments will always be made on merit.

LIPA

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FOR PERFORMING ARTS

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