

# **BA (Hons)**

## **Filmmaking & Creative Technologies**

### **Interview Guidelines - 2023 Entry**

Congratulations on getting through to the interview stage!

Next, we will review your portfolio and we will use your portfolio as the basis for your interview.

Most of our interviews take place between December and April. We encourage candidates to attend an in-person event where possible. However, if you live outside the UK or are unable to travel to an in-person event, we are able to offer an online event instead. When you respond to our invite, please let us know if you would prefer an online interview, please email [admissions@lipa.ac.uk](mailto:admissions@lipa.ac.uk)

If you live overseas, you will be invited to attend an online interview in the first instance, but if you would prefer to travel here to attend an in-person interview, please email [international@lipa.ac.uk](mailto:international@lipa.ac.uk)

We understand how nerve-wracking attending interviews can be. Whether your event is in person or online, we will do all we can to help you feel at your ease throughout.

A top tip is to read these guidelines through straight away and then a few times more before your interview and to not leave anything until the last minute. This should help you feel much calmer on the day.

Our guidelines are split into the following sections:

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Good Luck!

# Before the interview

Before your interview, all candidates should prepare a portfolio and a brief written review of a film or TV programme.

## 1. Portfolio

Your portfolio should include up to three examples of creative work you have been involved in. Try to include examples of work that relates to the pathway/s that you are most passionate about. For example, your portfolio may include films, animations, photographs, scripts, storyboards, webpages or videos of performances. Pieces that have used technology to support narrative are particularly welcome.

National Records of Achievement are not as informative for discussion as specific examples of work that demonstrate the nature and scale of ambition you have in the area you have been involved in. Please try to bring any production packs that show the development of your work, and the finished products wherever possible.

We also recognise that some schools and colleges do not offer possibilities to develop a substantial portfolio of work experience, so signs of commitment and enterprise in seeking work and experience will also support you during your interview.

Please also prepare for the question: "In your view, which is the best piece in your portfolio and why?"

## 2. Written review

Please provide a written review about a film you have seen recently. In your review, please concentrate on reviewing visual storytelling, use of technology in sound and image and style, tone and mood. The review should be no longer than 350 words.

## How to share your portfolio and written review with us

You should upload both your portfolio and your written review to the applicant portal a minimum of 10 working days before your interview date. If you anticipate any problems with this, please let us know as soon as possible by emailing [admissions@lipa.ac.uk](mailto:admissions@lipa.ac.uk)

- Written work should be uploaded to our applicant portal in either Word or PDF format, using your log in details previously provided.
- Video and photography should be shared as links to work hosted online, for example via YouTube, Vimeo, etc. Provide these links in a Word or PDF document, with a short description of your role(s) on each portfolio item, and upload to the applicant portal. All work uploaded to your applicant portal should reach us as soon as possible, but no later than ten days before your interview \*\*\*.

# In-person interview guidelines

## What to expect on the day

You will be allocated a place on one interview event starting at 08:45 or 13.30. Times are GMT or BST as appropriate. You will typically be invited with a minimum of four weeks' notice.

## Interview programme

Each event will follow the same structure. You will be invited to attend **EITHER** Time A **OR** Time B, **not both**.

Whichever event you are invited to attend, you should expect to be with us for the duration of that event (Time A = 8.45 – 13.00, Time B = 13.30 – 18.00).

Times may be subject to change depending upon how many candidates are taking part.

	<b>Time A</b>	<b>Time B</b>
Registration	08.45 - 09.00	13.30 – 13.45
Course talk & facilities tour	09.00 - 10.15	13.45 – 15.00
Interview	10.15 - 13.00	15.00 – 18.00

## Registration

Please use our entrance on Pilgrim Street, where you will be met by our Admissions staff.

## Course talk & facilities tour

This introductory session provides you with an outline of the course and includes the opportunity to ask questions. We will also provide a tour of our facilities. You are not being assessed during this session. We include it the event to help give you a better insight into LIPA and our facilities.

## Interview

You will take part in a 20-minute interview with members of our teaching team. We will discuss your portfolio of work, which will contain examples that you have created or worked on, and you will also be able to discuss any other projects you have been involved in. We may also ask you further questions to help you and us to assess your suitability for our degree.

# Online interview guidelines

## What to expect on the day

Our online interviews will take place via Teams. You will be invited to attend an interview event, typically with a minimum of four weeks' notice. You will receive the joining link approximately 24 hours prior to the interview.

Our online interviews will usually be one to one. They typically last around 30 minutes. This is longer than an in-person event in recognition that you are not doing the building tour.

## Interview programme

You will be allocated a place on one interview event, starting at **EITHER** 8.45 (A) **OR** 13.45 (B). Times are GMT or BST as appropriate. Each event will follow the same structure.

	Start Time A	Start Time B
Online Registration	08.45 – 09.00	13.45 - 14.00
Presentation about our course	09.00 – 09.30	14.00 - 14.30
Interview	09.30 – 11.00	14.30 - 16.00

### Online registration

We will send you a link, so you can join the interview event.

### Presentation about our course

Led by one of our expert teaching staff, this presentation will give you a comprehensive insight into how we teach Filmmaking & Creative Technologies here. It also includes an overview about our performance spaces and equipment. This will be held as a group session for all candidates interviewing on the same day as you.

### Interview

You will be allocated an individual 30-minute interview slot between the above times. During your individual interview, we will ask you questions about any experience you have had in filmmaking, storytelling, digital and AV work to date. We will use your portfolio as a jumping off point for this discussion. If you want to refer to materials included in your portfolio or other artefacts, you will be able to screen share via Teams or you can simply show us via your web camera.

If your experiences have been limited, don't let that put you off. You may have experiences that are different to others attending interview, but these could still be highly relevant to the course.

In addition to getting to know more about your relevant experience, skills and attributes, we want to understand what aspects of filmmaking and creative technologies interest and inspire you and why. Similarly, what attracts you to

working in the industry and what attracts you to our course. We will, therefore, explore your career aspirations with you and how you think our course can help you achieve these.

## **Tips for taking part**

- You will need a good internet connection and access to Teams, which is the video conferencing platform we will be using.
- Your device will need to have a screen, microphone and a webcam. If you have any concerns about your equipment for taking part in the online interview, please contact [admissions@lipa.ac.uk](mailto:admissions@lipa.ac.uk)
- On the day, please ensure you are in a quiet room, where you will not be disturbed during the interview event.
- Please ensure you are in a well-lit space so you can be clearly seen and heard during your virtual interview.
- Test your camera and microphone before your virtual interview.
- Make sure your device is fully charged and/or is plugged into a power source.
- Try to relax and be yourself on the day.
- Make sure you ask us anything you want to know about what it's like to study here.
- Make sure you've read these guidelines thoroughly and don't leave anything to the last minute – this should help you feel much calmer on the day.

## **Useful information for all candidates**

### **Do you have an access need related to a disability that may require specialist arrangements?**

If you think you will require any type of support for your audition, please contact our Student Disability Officer, at [student.support@lipa.ac.uk](mailto:student.support@lipa.ac.uk)

### **When will you hear from us after the interview?**

We need time to reflect on the candidates we've seen, so we do not tell you the outcome of your interview on the day itself. We don't like to keep you waiting though, so we always aim to communicate our decision to you within three working weeks.

Unfortunately, due to the high volume of applications we receive, if you are not successful, we are unable to offer feedback.

### **Any questions?**

If you have any questions or concerns about any aspect of the interview, please get in touch using the contact details below.

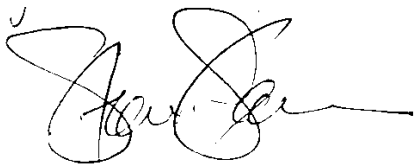
**Contact us**

For applicants from within the UK (including the Channel Islands, Isle of Man and Ireland) please email our Admissions Team: [admissions@lipa.ac.uk](mailto:admissions@lipa.ac.uk)

For applicants from outside of the UK, please email our International Team, [international@lipa.ac.uk](mailto:international@lipa.ac.uk)

You can also reach us by phone by calling +44 (0)151 330 3000 and asking for either the Admissions or International Teams as appropriate.

**We wish you the best of luck and look forward to meeting you.**

A handwritten signature in black ink, appearing to read 'Steven Davies', with a long horizontal flourish extending to the right.

**Steven Davies**

**Head of Discipline, BA Filmmaking & Creative Technologies**