

Job Description

Job Title	Lecturer in Dance 0.3
Salary Scale	LIPA Lecturer Scale (SCPs 30-36)
Responsible To	Head of Dance and Musical Theatre
Responsible For	N/A
Number in Post	1
Date Drafted	August 2026

Job Purpose

To contribute, as required by the Head of Dance and Musical Theatre, to the services provided by the Department to which the post holder is appointed. This includes teaching across the School of Performance as necessary.

Major Tasks

1. Teach Dance and related subjects to students enrolled on a range of courses as assigned by the Head of Discipline.
2. Manage modules or part of courses as required.
3. Assess students by the formal or informal methods required by the external examining bodies and internal procedures.
4. Contribute to curriculum innovation, development, and implementation.
5. Assist in the implementation of pastoral and welfare systems provided for students.
6. Continue personal and professional development in the areas of both subject knowledge and teaching methods.

Job Activities

Major Task 1: Teaching

1. Teaches to a range of students and groups including, where applicable, tutorial work, auditions, outreach work, and open learning as well as classroom teaching.
2. Undertakes organisational and administrative duties associated with the teaching responsibilities of the post.
3. Supervises practical activities, workshops, and fieldwork as appropriate.
4. Facilitates learning by selection of material and methods appropriate to student needs and course level.
5. Provides students with feedback and guidance to support their learning and enhance their knowledge of progress within the constraints of assessment confidentiality.
6. Works effectively with other teaching, administrative and managerial staff in ensuring a high quality of learning experience for our students.

Major Task 2: Management of Modules

1. Promotes equality of opportunity for all students on programmes of study within the department/Institute.
2. Plays an active role in the marketing of the subject/area/Institute that may involve liaison with agencies or other educational providers and attendance at open days/evenings or publicity events.
3. Leads other staff assigned to teaching duties on modules for which the post holder has been assigned responsibility.
4. Maintains accurate and up to date records (registers, timetables etc.) as required by the Head of Discipline.
5. Prepares written reports for the Head of Discipline, relevant funding bodies and other agencies when required.
6. Plans effective learning activities, recruits visiting lecturers and manages assessment tasks appropriately.

Major Task 3: Assessment
1. Prepares assignments, examination/test questions and assignment materials as required. 2. Marks, grades, and gives written or verbal feedback as required. 3. Prepares and submits reports of students to internal and external authorities about their progress, attainment, personal qualities, interests, potential, discipline, etc.
Major Task 4: Curriculum Innovation
1. Participates in curriculum reviews, innovation and change in response to Institute or external needs or demands. 2. Develops curriculum through leadership or co-operation in development. 3. Implements curriculum change resulting from innovation and development. 4. Liaises with external organisations associated with education and training in the Performing Arts.
Major Task 5: Pastoral and Welfare
1. To act as professional development tutor for a group of students, undertaking student welfare, academic and non-academic counselling as appropriate. 2. To prepare and submit student reports to internal and external authorities detailing their progress, attainment, personal qualities, interests, potential, discipline, etc. 3. To identify students in need of support and advise accordingly.
Major Task 6: Other Duties
1. Work flexibly including contributing to work projects of a general nature and providing cover for other staff. 2. Participate in staff appraisals and training programmes as required. 3. Carry out duties at all times with due regard to Data Protection/confidentiality, Equal Opportunities, Health and Safety and other policies as agreed and revised from time to time. 4. Participates in our Performance and Professional Development Review Scheme.

5. Responds to identified personal and professional needs in subject expertise, teaching methodology, management, and organisational skills, by undertaking self-directed learning, research and training as appropriate or required.

Notes:

The particular duties and responsibilities attached to posts are of necessity in many cases somewhat difficult of detailed definition and may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Changes outside this description will only be made after consultation with the object of reaching agreement, with the person concerned, and will be recorded on the individual's job description. If, however, after consultation, the person concerned is not in agreement with the proposed change, then they would be able to use the grievance procedure.

Location:

The job is initially located on our main site. However, it may be that from time to time the post holder will be required to work on different duties, or in any other jobs, within his / her competence, such jobs being in his / her present or any other location as may be deemed appropriate. In all cases regard will be paid to the qualifications, experience, current duties and responsibilities and personal circumstances of the post holder.

Hours:

Lecturers are expected to work such hours as are reasonably necessary for the proper performance of their duties. Contractually, formal scheduled teaching hours will not normally exceed 540 over the course of the academic, excluding assessment and induction.

Person Specification – Lecturer in Dance

		To be identified by:
Education and Qualifications:		
A degree or an equivalent professional qualification in dance performance.	Essential	Application Form / Certificates
Post graduate qualification in Dance.	Desirable	Application Form / Certificate
A recognised HE teaching qualification or fellowship of the HEA.	Desirable	Application Form / Certificate
Experience / Knowledge:		
Demonstrable teaching experience in further /higher education or similar training provision within the last 5 years.	Essential	Application Form / Interview
Professional dance performance experience.	Essential	Application Form / Interview
Experience in training professional dancers.	Essential	Application Form / Interview
Experience of assessing students and interdisciplinary teaching.	Essential	Application Form / Interview
Knowledge of current developments in vocational and graduate training in performing arts.	Essential	Application Form / Interview
Skills and Ability:		
Ability to teach professional level Ballet technique including Pointe work.	Essential	Interview

Experience and skills in one or more of the following: Jazz technique, Contemporary technique, Dissertation Supervision, Healthy Dancer (body conditioning, anatomy, yoga, rehabilitative practices).	Essential	Application Form / Interview
Ability to choreograph, direct dance performances, and deliver other areas allied to professional dance practice.	Essential	Interview
Knowledge of professional practice in dance, with reference to commercial and mainstream theatre as well as the subsidised sectors.	Essential	Interview
Ability to monitor and participate in courses and project review.	Essential	Interview
Demonstrable interpersonal skills of a high order and ability to work as part of a team.	Essential	Interview
Strong written/verbal communication skills including the ability to produce clear reports.	Essential	Interview
Demonstrable organisation and management skills for effective subject leadership.	Essential	Interview
Commitment:		
Contribute to advancing professional practice through an inclusive and equitable approach.	Essential	Application Form / Interview
To Equal Opportunities Policies and Practice.	Essential	Application Form / Interview
Willingness to work flexibly, to travel when necessary and undertake appropriate training.	Essential	Application Form / Interview
Strong commitment to the development of artistic practice.	Essential	Application Form / Interview